



Beverly Hills City Council Liaison / Wallis Annenberg Committee will conduct a Special Meeting, at the following time and place, and will address the agenda listed below:

**CITY HALL
455 North Rexford Drive
4th Floor Conference Room A
Beverly Hills, CA 90210**

**Tuesday, November 28, 2017
4:00 PM**

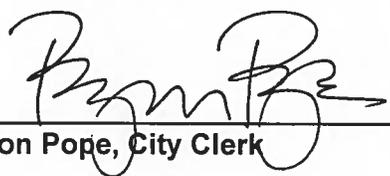
AGENDA

- 1) Public Comment**
 - a. Members of the public will be given the opportunity to directly address the Committee on any item listed on the agenda.

- 2) Wallis-City partnership assistance discussion items**

- 3) Estimated costs for The Wallis services for City sponsored Central Bible Church Gospel Concert, January 21, 2018**

- 4) Adjournment**



Byron Pope, City Clerk

Posted: November 22, 2017

A DETAILED LIAISON AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE LIBRARY AND CITY CLERK'S OFFICE



In accordance with the Americans with Disabilities Act, Conference Room A is wheelchair accessible. If you need special assistance to attend this meeting, please call the City Manager's Office at (310) 285-1014 or TTY (310) 285-6881. Please notify the City Manager's Office at least twenty-four (24) hours prior to the meeting if you require captioning service so that reasonable arrangements can be made.



CITY OF BEVERLY HILLS
POLICY AND MANAGEMENT

MEMORANDUM

TO: Wallis Annenberg Committee

FROM: Timothy Hou, Assistant to the City Manager

DATE: November 28, 2017

SUBJECT: Exhibits for Special Meeting

ATTACHMENTS:

1. Wallis-City partnership assistance discussion items
2. Estimated costs for The Wallis services for City sponsored Central Bible Church Gospel Concert, January 21, 2018

The enclosed Discussion Items (Attachment 1) summarizes a preliminary list of items that can translate into value for either the City of Beverly Hills/Parking Authority or The Wallis Annenberg Center. These items serve as a starting point for further analysis and discussion for partnership assistance.

The enclosed Cost Estimate for January 21, 2018 Gospel Concert provides the estimated out-of-pocket costs for The Wallis services in connection with the 25th anniversary gospel concert sponsored by the City in conjunction with the Faithful Central Bible Church of Inglewood. City Council liaisons requested that this item be included on the next Wallis Annenberg Committee agenda during Study Session on November 7, 2017.

The Wallis - Discussion Items

	Item	Description
Items That Can Translate into Value for City of Beverly Hills		
1	Simplify conditions on City's use of parking structure	Amend terms of arrangement btwn Wallis and City/Parking Authority for public parking operations to allow PA greater revenue potential and ease of operations: 1. Execute Parking Operating Agreement (existing req not yet performed by Wallis) 2. Restrict use of the motor court to loading/unloading. 3. Strike the 11 am - 3 pm, Mon - Sat limitation for restricting tenant parking to Minimum Tenant Spaces (not less than 100).
2	Easier use of City sponsored events dates	Lease stipulates up to 15 events per year in the theatre, studio, or building and 5 evenings per year for civic, charitable, or public functions or events. However, out of pocket direct costs could be limited to at-cost services with no margin.
3	Expanded community programming	Increase breadth and quantity of free or reduced cost community arts programming.
4	City seat on The Wallis Board	This would be a voting member (ex. Mayor) on the Wallis Board.
5	Reduced price membership program for City residents	A lower-cost membership for Beverly Hills residents has been discussed in prior meetings.

Items That Can Translate into Value for The Wallis

1	Building maintenance	Per the Wallis, these costs approach \$1M/yr.
2	Landscape maintenance	Currently 50% tenant / 50% City. This could be increased to have City cover tenant's 50%. Valley Crest is the provider. In FY16/17, City's contribution was \$24,557.
3	Security equipment	City could install new security camera system, or City could access systems already installed by tenant.
4	Security staffing	TBD, the recently completed security audit could inform needs and their value.
5	Annualized building systems replacement costs	Annualized capital cost for replacement of all building systems per a replacement schedule based on estimated useful life or full depreciation. The intent is that tenant could hand off a fully functional building to City at end of lease term in 2068.

City of BH Sponsored Faithful Central Bible Church Gospel Concert January 21, 2018

Quotes Below are estimates pending final invoice

Space Rental Fees

Space Fee Sub Group	Notes	Cost
Space Rental: Theater(s)	Bram Goldsmith Theater - Discounted N. P. Rate Based on 8 Hrs	\$ 8,000
Space Rental: Interior Areas	TBD	\$ -
Space Rental: Exterior Areas	TBD	\$ -
Space Rental: David Bohnett Fnd. Founder's Room		\$ -
Space Rental: Cleaning Fees	Space Cleaning Fee \$500 Per Space Per Day	\$ 500
Space Rental: Other Fees		\$ -
Space Rental: Discounts		\$ -
	Bram Goldsmith Theater - Fee Waived Per City Lease	\$ (8,000)
Space Rental Fees Subtotal		\$ 500

Equipment Rental Fees

Equipment Rental Sub Group	Notes	Cost
Lighting Equipment Total	Unknown requirements	\$ -
Video Equipment Total	Projection & Screen Rental	\$ 2,000
Audio Equipment Total	Unknown requirements	\$ -
Backline Rental Total	Unknown requirements	\$ -
Stage Equipment Total	Steeldeck estimate	\$ 1,218
Miscellaneous Equipment Total		\$ -
Discounts Total	Projector & Screen Rental Waived	\$ (2,000)
Equipment Fees Subtotal		\$ 1,218

Labor Rates

All Labor Rates require a minimum (4) hour call.

Labor Sub Group	Notes	Total
Back of House: Production Supervisor	(8) ST Hours included	\$ 840
Back of House: Lighting Engineer	(8) ST Hours included	\$ 840
Back of House: Audio/Video Engineer	(8) ST Hours included	\$ 840
Back of House: Stage Hands	Total hours per Labor Estimate sheet	\$ 11,300
Front of House: House manager	(8) ST Hours included	\$ 240
Front of House: Event Manager	Total hours per Labor Estimate sheet	\$ 240
Front of House: GH Attendant	Total hours per Labor Estimate sheet	\$ 240
Front of House: Ushers	Total hours per Labor Estimate sheet	\$ 1,500
Front of House: Bathroom Porters	Total hours per Labor Estimate sheet	\$ 1,200
Other: Security	Total hours per Labor Estimate sheet	\$ 750
Other: Misc.		\$ -
Labor Subtotal		\$ 17,750

Other Fees

Box Office Fees	Includes Tkt. Stock Design & Print, Seating in System	\$ 2,000
Bar Services/Concessions		TBD
Other Fees		\$ -
Other Discounts		\$ -
Other Fees Total		\$ 2,000
TOTAL RENTAL FEES + LABOR		\$ 21,468

File Name:

City Sponsored Gospel Concert Jan 21-18 V3 (002)